

RIAS Procure-to-Pay Process Help Resources
Revised 2/12/08

Purchasing Help Desk:	
Internet Procurement Navigation & Application Questions, and Other Purchasing Process Questions	732-932-4370 (New Brunswick/Camden) or 973-353-5338 (Newark)
Computing Help Desks:	
NetID, Web Browser, Login and Password Questions	732-445-4357 (New Brunswick) 856-225-6274 (Camden) 973-353-5083 (Newark)
Accounting Help Desk:	
Invoice Processing,	732-445-4764
TABER Processing	732-445-2180
Check Request Processing	732-445-4672
OFIS Access, Account Associations to Organizations, and Other Accounting Questions	732-445-2133
IP&S Authentication Support:	
SecurID Account Questions	732-445-4638 (All Campuses)
RIAS Web Site:	
General Information and FAQ	http://rias.rutgers.edu
RIAS Procedures & Forms	http://rias.rutgers.edu/p2p.html
Hardware and Software Requirements	http://rias.rutgers.edu/11510/howto.html
Help Resources	http://rias.rutgers.edu/11510/howto.html
List of Accounts by Organization Number	http://uhr.rutgers.edu/rias/
Purchasing Web Site:	
Purchasing Information	http://purchasing.rutgers.edu
Helpful Reference Links	http://purchasing.rutgers.edu
Office of the University Controller Web Site:	
OFIS Manual and Access Forms	http://www.rci.rutgers.edu/~univcont
University Human Resources Web Sites:	
RIAS Training Courses	http://uhr.rutgers.edu/profdev
List of Organization Identification Numbers	http://uhr.rutgers.edu/rias
Agreement for Accessing University Information	https://www.acs.rutgers.edu/agreement/index.jsp
Standards for University Operations Handbook	http://www.rutgers.edu/oldqueens.standards.html